

Open Telekom Cloud

Creating a Secure Connected World

Welcome Package
July 2025

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- 02 myWorkplace / Business Login and roles "commercial admin" / "technical admin"
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Open Telekom Cloud

01 - Open Telekom Cloud - what we stand for



Data protection in accordance with the most stringent EU requirements. Open Telekom Cloud certifications.



Bundesamt für Sicherheit in der C5 Typ 2

ISO certificates

BSI

IT-Grundschutz*

ISO 27000 family ISO22301 ISO9001



Support for **DORA** requirements ISO14001 ISO20000 ISO45001 ISO50001

DIN EN

50600













SB

§35

EU Cloud Code of Conduct

KRITIS**

TISAX

Finance Conditions for BaFin. ECB or EIOPA supervised entities

Trusted

Cloud

Secure, flexible and sovereign technology

- Geo-redundant data centers in FU
- Openstack-based
- If needed, we can also provide Private solutions
- sovereign

99,95

Sustainability and environmental protection

100% green power



Leader in Hyperscale Infrastructure and Platform Services 2024 for sixth time in a row, based on ISG Provider Lens

Leader in The Forrester WaveTM Public Cloud Platforms In Europe, Q3 2024

Personal support: 24 hours a day, 7 days a week



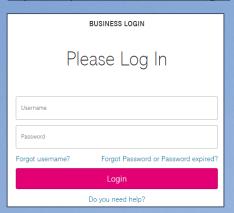
^{*} IT-Grundschutz planned in 2025

^{**} T-Systems, which includes the Open Telekom Cloud, is registered as a KRITIS operator with the BSI and is subject to regular legally required audits.

02 - myWorkplace / Business Login and roles "commercial admin" / "technical admin"



myWorkplace / Business Login



https://open-telekom-cloud.com/login

- Portal for business view of Open Telekom Cloud Services
- Invoices
- Financial/Enterprise Dashboard
- (User Management)

Commercial admin:

- Owner of the contract
- Can introduce contractual changes
- Access the financial dashboard / enterprise dashboard as well as the invoice copies via myWorkplace/ Business Login
- By default, have no access to the Open Telekom Cloud console

CUSTOMERS DUTY TO KEEP UP TO DATE

Technical admin:

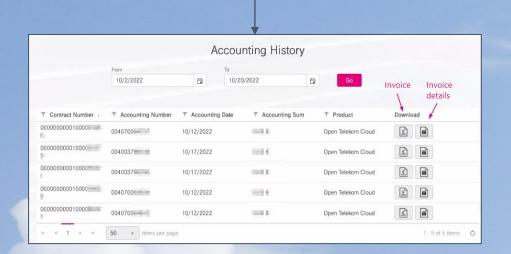
- Initial Enterprise Administrator from technical side
- We do not recommend
 - to use this user for daily operation
 - grant further users access to OTC Tenant(s) via IAM in OTC Console (see <u>chapter 5</u>)
- No access to financial dashboard / invoices (by default)

03 - Invoices and Dashboard

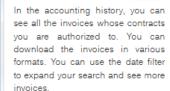
1

Via myWorkplace you can...

- check and download all invoices and documents (e.g., invoice details)
- verify the usage via <u>Financial Dashboard</u> (product description)
 - Enterprise Dashboard <u>User Guide</u>



Accounting History

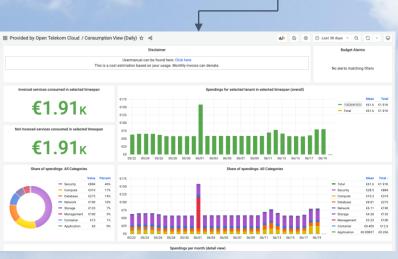


Go to Accounting History

Financial Dashboard

Our Open Telekom Cloud Financial Dashboard gives you a comprehensive view of your Cloud spendings. It helps you with detailed representations and configurable alerts to keep your costs in check.

Financial Dashboard



ENTERPRISE

DASHBOARD

TO FINANCIAL

DASHBOARD

04 - Open Telekom Cloud Console

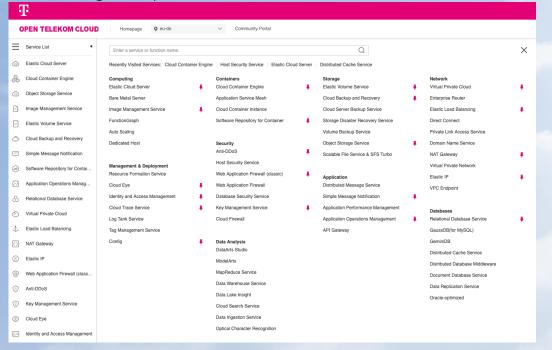




Login to Open Telekom Cloud Console using following link:

https://open-telekom-cloud.com/console

- Open Telekom Cloud Services (Compute, Storage, Data Bases,...)
- User Management (Identity & Access Management)
 - User Groups
 - Projects
 - MFA



05 - Identity & Access Management (IAM)



As best practice we recommend to create users in the IAM (Open Telekom Cloud Console).

Product description: User management in the Open Telekom Cloud

Management & Deployment

Identity and Access Management

Documentation:

• Identity & Access Management : <u>IAM User Guide</u>

• Permission Description: <u>User management and cloud service management permissions</u>

Hands-on training

• Limited user group: <u>Create a limited User Group</u>

New users: Create additional Users

06 - Regions

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The Open Telekom Cloud is the European Cloud.

Open Telekom Cloud offers two regions:

- Germany "eu-de"
- Netherland "eu-nl"

You can choose easily the region from the drop-down menu on the top, or change the region if you are booking a resource.

Find more information about our regions and the locations of our data centers:

- Open Telekom Cloud data centers
- Documentation about region and AZ



07 - Ticketing & Support

Open Telekom Cloud Service Desk (24*7 available) – for technical issues

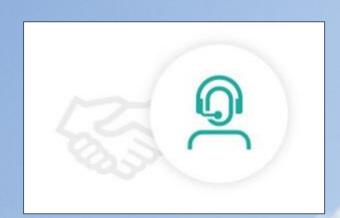
• E-Mail: service@open-telekom-cloud.com

• Phone from Germany: 0800 330 4477

All other countries: +800 330 44770

Best Practice: Relevant information needed in email to the support team

- Domain ID (Tenant ID, e.g., OTC000000000XXXXXXXXXX or similar)
- Project ID (If no projects are used: "eu-de" or "eu-nl")
- IDs of severs and resources that are affected.
- Accurate description of the issue / error
- When did the issue/error occur the first time?
- Screenshots of the issue/error





08 - Quota adjustment

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What is a technical quota?

• Maximum number of bookable services, for e.g. ECS (Elastic Cloud Server)

Where can I find the current quota?

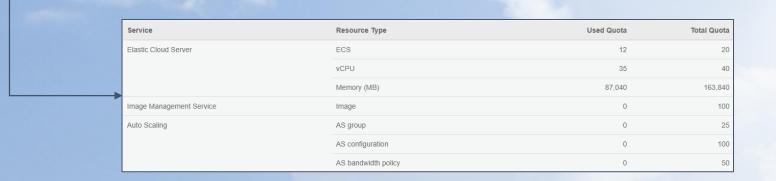
• In the Open Telekom Cloud Console, on the upper right corner

Here you will find "Total Quota" and "Used Quota"

Can I increase or reduce the quota of a service?

 Yes, contact our Service Desk service@open-telekom-cloud.com

Details also available within the Community.

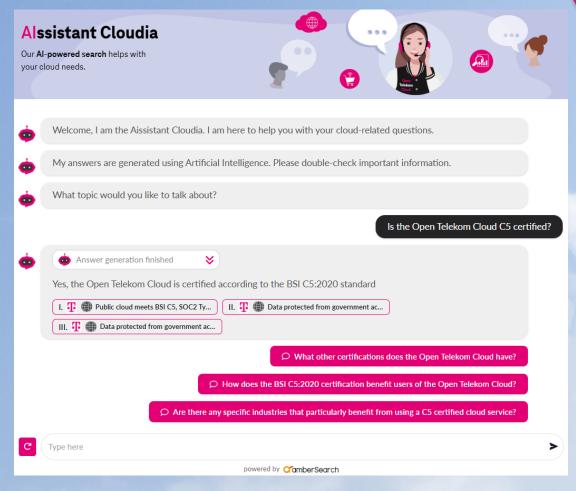


09 - OTC Alssistant- Cloudia

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- Try out our new AI based chatbot, called Cloudia!
- The chatbot will answer all your questions around OTC - questions about the product, information from our website, our documentation or community.
- You will find the AI chatbot on our <u>website</u> at the right bottom icons



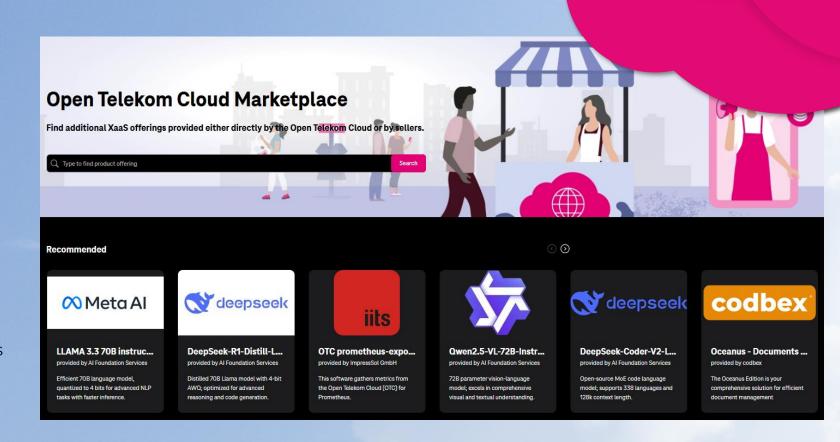


10 – OTC Marketplace

- Register at the Marketplace as a Seller or a Customer
- Seller
 - Can publish offers via the marketplace seller center
 - Seller can publish his or her Software in the Marketplace by creating a Product Offering
 - Conditions (GER / ENG)

Customer

- interface to subscribe to and use services from third- party providers (sellers) in the Open Telekom Cloud
- Conditions (<u>GER</u> / <u>ENG</u>)



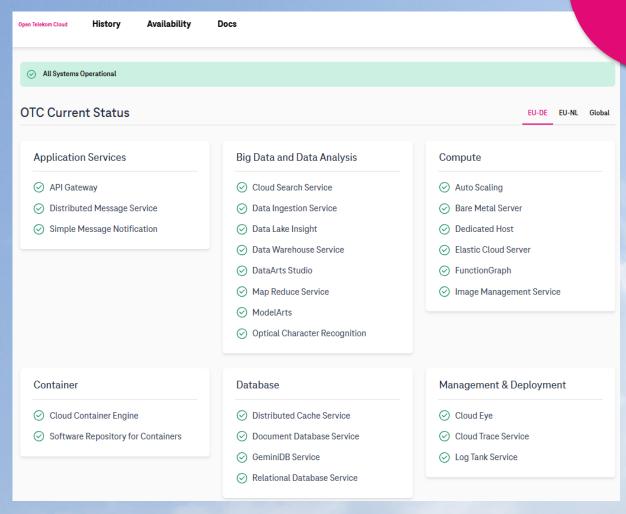
11 - Status Dashboard

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Status Dashboard

Documentation

- verify the status of each service per region
- get informed in case of a maintenance or service interruption
- register for RSS feed (or use the Open Telekom Cloud App)



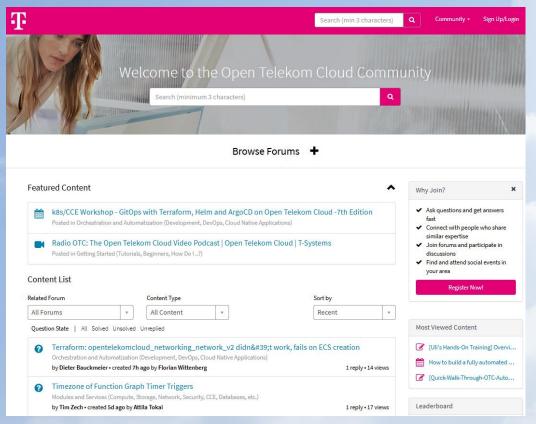
12 - Open Telekom Cloud Community

In the community you will find answers to your questions (FAQs) and you will be able to ask questions as well.

In addition, you will also find blog articles related to all topics around Open Telekom Cloud.

- Open Telekom Cloud <u>Community</u>
- [Uli's Hands-On Training]: Overview
- Previously recorded webinars available at: YouTube

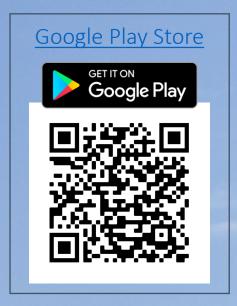




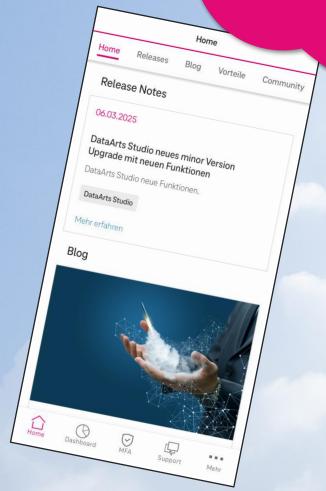
13 - Open Telekom Cloud App

Please download the Open Telekom Cloud App ...









FEATURES:

- Push notifications
 (service and marketing messages)
- Cloud eye and Cloud trace alerts
- Direct access to status dashboard

- Multi factor authentication (MFA)
- Release notes, blog entries
- Products and services description

14 – Open Telekom Cloud Training & Certification

Our training and certification program

Enhance your expertise in the Open Telekom Cloud and document your competence with a certificate.











15 - Shared responsibility

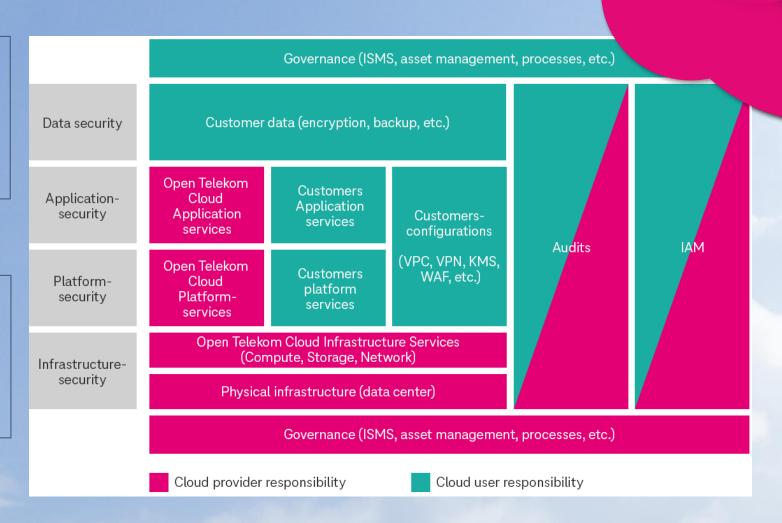


The security and protection of YOUR data and systems in the Open Telekom Cloud lies within your responsibility.



The security and data protection of the Open Telekom Cloud itself, the underlying platform and systems, is ensured by T-Systems.

More about <u>shared responsibility</u> on our website.



16 - Best Practice: Cloud Trace

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Activate the Cloud Trace Service in your domain (tenant).

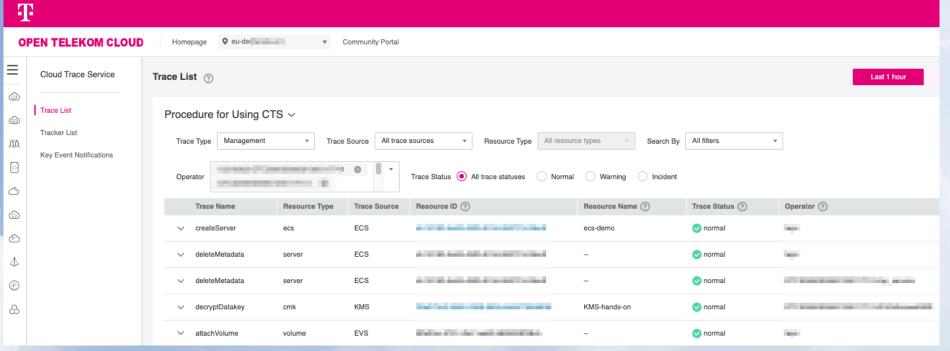
Cloud Trace is a monitoring tool, with so called "Traces" which allows you to run analyses on cloud-resources.

The monitoring logs can be saved long term & at low cost in object storage.

The <u>Cloud Trace Service</u> can also collaborate with <u>Simple Message Notification</u> and inform users when specific events occur.

Further information:

- Hands-On Training
- Documentation



17 - Best Practice: Cloud Eye Service

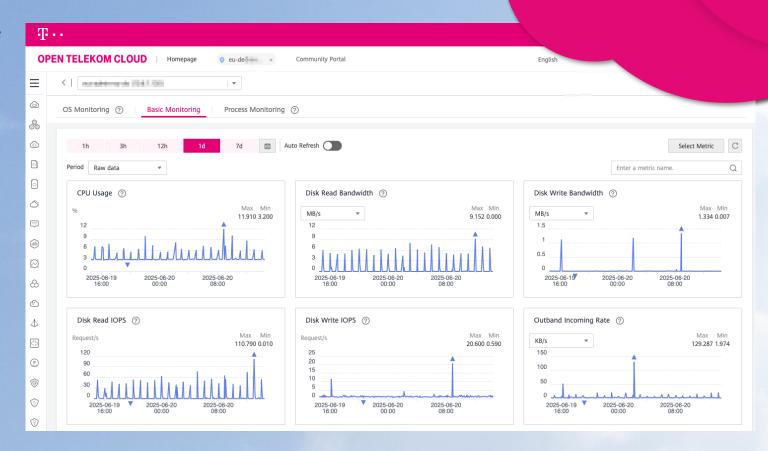


<u>Cloud Eye (CES)</u> is a highly performant monitoring service including alarm function.

- Overview on cloud resources and their status
- Configurable alarm function incl. messages via push notification towards Open Telekom Cloud App, text (SMS) or email
- Free of Charge Service
- Does not need to be switched on or be booked

Further information:

- Hands-On Training
- Documentation



18 - Best Practices: Sending Emails (Mailings)

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For security reasons, sending emails on our Public-Cloud Platform is restricted to protect our IP's and prevent the platform from "spamming".

This means that the common ports 25, 465 & 587 are blocked and cannot be used.

The Open Telekom Cloud offer the following mailing solutions:

- Secure Mail Gateway (SMG)
 - Technical Description
 - Limitation: 100 mails/min
 - Price defined in our <u>service description</u> (chapter 6.5.6)
- Elastic IP (EIP) type: Mail BGP



19 – Terraform Provider





Terraform is an open-source, infrastructure as code software tool created by HashiCorp.

Open Telekom Cloud offers a provider for Terraform as a Third-Party Tool.

- The actual version is available in the <u>Terraform Registry</u>
- Follow our development in GitHub, where you can open an Issue

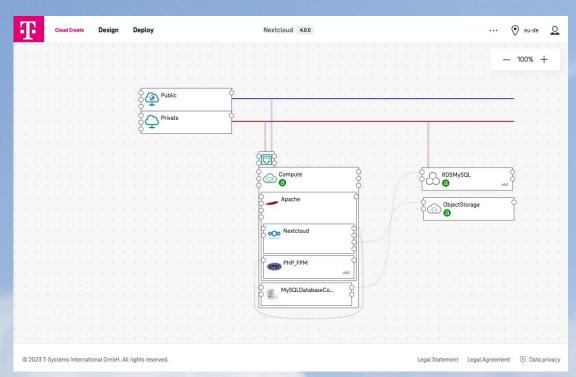
```
terraform {
 required_version = "v1.3.2"
 required_providers {
     version = "1.31.5"
provider "opentelekomcloud" {
 access_key = "Your_AK"
Presource "opentelekomcloud_vpc_v1" "vpc_1" {
               = var.vpc_name
               = var.vpc_cidr
 shared
               = var.vpc_shared_snat
                = local.tags
```

20 - Cloud Create

Design once, run anywhere – Operating applications in any cloud without any problems, regardless of the operator technology.

<u>Cloud Create</u> makes it much easier for software developers to design cloud-based applications. Afterwards, the applications can be run on Open Telekom Cloud and Google Cloud Platform.

The software is free to use.





Further information:

- Cloud Create Login
- <u>Documentation</u>





21 - Documentation & Links

Open Telekom Cloud website: https://open-telekom-cloud.com

myWorkplace/Business Login: https://open-telekom-cloud.com/login

Open Telekom Cloud Console: https://open-telekom-cloud.com/console

Open Telekom Cloud Status Dashboard: https://open-telekom-cloud.com/status

Price Calculator: https://open-telekom-cloud.com/en/prices/price-calculator

Service Documentation: https://open-telekom-cloud.com/documentation

Public Images: https://open-telekom-cloud.com/images

Release Notes: https://open-telekom-cloud.com/en/support/release-notes

Roadmap: https://open-telekom-cloud.com/en/products-services/roadmap

Open Telekom Cloud Blog: https://open-telekom-cloud.com/blog

Open Telekom Cloud Community: https://community.open-telekom-cloud.com/

Architecture Center: https://arch.otc-service.com/

[Uli's Hands-On Training]: Overview

Webinars: https://open-telekom-cloud.com/youtube

